



TO: Customers, Service Providers, Electrical Contractors and Ausgrid Staff

New Edition of ES4 Service Provider Authorisation

Ausgrid is publishing a new amendment of its publication *ES 4 Service Provider Authorisation* which supersedes the previous edition *ES4 Service Provider Authorisation* and subsequent amending CIA's.

Details of General Changes

- Change of the company name from EnergyAustralia to Ausgrid.
- Change of names and functions of government bodies for example, from NSW Fair Trading to Industry and Investment where required.
- Contestable works should be completed with new materials and equipment approved by Ausgrid, for exceptions relating to service and metering work please contact the local Field Operations Office.
- ASP's are to regard sub-contractors as their staff in relation to Authorised work.
- If an ASP's employees or individual sub-contractors have had their authorisation suspended or cancelled they shall not interfere with Ausgrid's Network.
- ASP's will be held accountable for any breaches and non-conformances, as required by the Accreditation Scheme and the incident will be reported to Industry and Investment NSW.
- For any Major Safety Breach issued the site will be suspended along with any suspected authorised individuals until a thorough investigation is completed.
- Changes to Appendix A, Schedules A and B regarding conditions for authorisation (company and individual).
- Updated payment options for non-electricity operating accounts, including B-Pay.
- Updated Ausgrid's training group contacts.
- Upgrades of the Network to supply a 200A connection e.g. the installation of low voltage pillars will in most cases be funded by Ausgrid, as per ES8.

Details of Changes for Level 2 ASP's

- ASP's must comply with National Electricity Rules, AEMO's Metrology procedure and the Market Operation Rule 3.
- Level 2 ASP's can not perform live cable jointing practices, except for Cat 221 qualification on XLPE cable.
- The pot ending and tee jointing on cables other than XLPE is not permitted.
- Meters issued must have their job number aligned with the address nominated.
- Maximum number of meters on issue is 100, however an extension on this amount maybe granted upon application to Ausgrid. A form has been added to Appendix M for application to have meter issue level upgraded or downgraded.
- All NOSW's should be completed on site where possible to ensure correct information is captured.
- For Type 5 – 6 metering the ASP must arrange for an Ausgrid officer to remove the metering equipment.
- When Ausgrid requires paper work to be resubmitted this must be carried out within two (2) days.

- Application for authorisations should be applied for a minimum of two (2) weeks before the required date.
- Removal of the requirement to RPL training and qualifications if an authorisation has been cancelled. This has been replaced by the requirement to undertake a written assessment.
- Guideline for identifying type 1 – 4 metering specifically using structure types.
- Sealing pliers issued to ASP's are the responsibility of the ASP's company and ensure they are only used by the person to whom it is designated. The pliers remain the property of Ausgrid at all times.
- Sealing pliers initial security deposit has increased to \$200 for one pair.

Details of Changes for Level 1 ASP's

- Only Ausgrid's standard Equipping Permit (A. 629) can be used. Photocopies, customised forms and duplicates are not allowed when completing the original copy.
- Apprentices can not work off single pole platforms unless they are closely supervised by a tradesperson with the same skills set observing along side them on the pole.
- A nominated supervisor with the designated authority to resolve issues must be on site during an Access Permit or Commissioning to resolve any issues with the Level 1 project.
- Ausgrid has completed a trial for utilising Ausgrid's GIS Data Operations staff to coordinate the capture of "as built" underground field recordings. As a result Ausgrid will now undertake these GIS field recordings, this will not be the responsibility of the ASP/1.

Application

The new edition of ES4 and this CIA will be implemented during April 2011.

The new edition of ES 4 is available from Ausgrid's website www.ausgrid.com.au (from the home page click on: About Us > Our network > Guidelines, standards & reports > Electricity supply standards) or via Ausgrid's document subscription service detailed in Appendix D of ES 4 *Service Provider Authorisation* or by calling into a local Ausgrid Field Operations office.

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