How to nominate your ASP or Electrical Contractor on the Ausgrid Portal

Login to the Ausgrid Portal using your registered email and password.

https://services.ausgrid.com.au/SignIn

1. Select Applicant Projects
2. On the relevant record select View Details

Projects

	Customer Reference	Customer Company	Project Name	No./RMB	Street	Suburb	P'Code	Project Stage	Status	Associated Project	
1	12345		1900087670 KENSINGTON	39	ANZAC PARADE	KENSINGTON	2033	Private Installation	Active		⌄
		ABC Company	1900092287 THREEVILLE		THIRD AVENUE	THREEVILLE	2148	Design Offer	Active	View Details	⌄ 2
		Ichibanya Electrical Pty Ltd	SC-13394 SOMERSBY	3	KANGOO ROAD	SOMERSBY	2250	Private Installation	Active		⌄

3. Navigate to Project Team
4. On the appropriate party select the magnifying glass This will open a selection list of companies.

Summary ⊙
Offers ⊖
Assessment ⊖
Design ⊖
Network Construction ⊖
Outages ⊖
Private Installation ⊖
Property ⊖
Warranty & Completion ⊖
3 Project Team ⊖

Project Team

Project Coordinator	Compliance Officer
Dynamics CRM Mail	—

Customer Company	Customer Representative
ABC Company	—

ASP1 Company	ASP1 Project Manager
[🔍]	—

ASP2 Company
[🔍]

ASP3 Company	ASP3 Authorised Designe
[🔍] **4**	—

E/C Company	E/C Representative
[🔍]	—

5. Search and highlight the company you have engaged.
6. Press **select**

7. In the Project Team page press **submit**.